



## **Standard Cleaning Checklist**

### **All Rooms**

- Dust baseboards, light fixtures, furniture, sills, shelves, blinds, and décor
- Remove cobwebs
- Vacuum/Mop all floors, carpets, rugs and stairs
- Vacuum cloth furniture including under cushions
- Clean glass surfaces
- Make up or straighten linens
- Empty wastebaskets (leave in trash bin or in garage)

### **Bathrooms**

- Clean showers, tubs, and sinks inside and out
- Scrub toilet, including bowl, seat, lid, tank, flush handle and base
- Clean, dry, and shine all mirrors, chrome, and tile
- Damp-wipe cabinet fronts
- Clean all shelves, fixtures, and items on vanity/countertops

### **Kitchen**

- Clean, dry, and shine all appliance surfaces, range hood, and sink
- Clean stove drip pans, burner grates, and control knobs
- Wash countertops
- Damp-wipe cupboard fronts, table, and chairs
- Clean microwave oven inside and out, including turntable
- Wipe inside sides of dishwasher

Date: \_\_\_\_\_ Hours: \_\_\_\_\_

Client: \_\_\_\_\_

Cleaner: \_\_\_\_\_

Notes/Special Requests by Client:

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